

# Mail-in PHAA Transcript Request Form

Alternatively, [click here](#) for the *Online* (\$15 per transcript) form to pay the fee by PayPal or Credit Card

If you are a current student and the college or scholarship program wants your current transcript emailed to them, your evaluator can do that. If you are a graduate and/or want PHAA to snail-mail a sealed transcript to you or a college or an employer. Use this form or PHAA's *Online* form.

**Mail to:** PHAA  
c/o Rachel Hill, Executive Assistant  
316 Farrar LN  
Saltsburg PA 15681

Please send an official PHAA transcript to the following address(es):

1)	_____	Optional:
	_____	Student ID# at this institution:
	_____	_____
	_____	
2)	_____	Optional:
	_____	Student ID# at this institution:
	_____	_____
	_____	
3)	_____	Optional:
	_____	Student ID# at this institution:
	_____	_____
	_____	

Student's name \_\_\_\_\_ Graduation Year: \_\_\_\_\_

Maiden name (if different) \_\_\_\_\_ Student/Diploma Number: \_\_\_\_\_

Student's Address \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

A \$10 fee is required for each transcript (ie, 3 transcripts on this form is \$30).

Total enclosed: \_\_\_\_\_

\_\_\_\_\_  
Student or Parent Signature (required)

\_\_\_\_\_  
Date

**Make check payable to PHAA**