

Diploma Request Form

Student's Name: _____ (as it will appear on diploma)

PA School District of Residence _____ (during senior year)

Enclosed are:

___ PHAA transcript properly signed by me (the supervisor) both at the bottom and also for each year of home education and also signed by a PHAA evaluator for each year of home education. If the student attended a school between 9th and 12th grades I have previously asked the school to send you his or her transcript.

___ Copies of evaluation letters (that I have not previously sent in) for each year of home education.

___ Graduation checklist (fill out bottom half of this page).

___ \$55 diploma fee if postmarked in July (\$110 if postmarked in August following graduation).

<i>Mail this form to:</i> PHAA 105 Richman LN Kittanning PA 16201
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Compliance Verification:

The student has just completed his or her senior year in a Pennsylvania home education program. I verify that I have not received notice that a review for non-compliance for his or her home education program by the district of residence has been filed or that a due process hearing is pending (as provided by the PA Home Education Law), and that I will notify PHAA immediately if such contact occurs. I understand that PHAA cannot issue or honor a diploma for any student whose educational program is under review or pending a hearing for non-compliance until such time as the review is completed and the superintendent or hearing officer has determined that appropriate education has occurred.

Supervisor's Signature _____ Date _____

Graduation Ceremony Checklist

Check the one that applies:

___ My student will be graduating at the June 14 2012 graduation ceremony at 7pm in the auditorium of the Penn State New Kensington campus. We understand that we need to obtain the cap, gown and tassel on our own and that any color is OK. Please bring the diploma to the ceremony. If we don't make it to the ceremony, we understand that you will send it afterward. If we haven't already purchased tickets, you will find enclosed \$3 per ticket for all those who will be attending (other than the graduate).

___ My student will be graduating at the June 16 2012 graduation ceremony at 1pm in the Forum, in the Capital Complex in Harrisburg. We understand that we need to obtain the cap and gown on our own and that any color is OK. Please bring the diploma to the ceremony. If we don't make it to the ceremony, we understand that you will send it afterward. If we haven't already purchased tickets, you will find enclosed \$3 per ticket for all those who will be attending (other than the graduate).

___ My student will be attending a graduation ceremony on _____. Please try to get the diploma to us in time.

___ Please send us the diploma after your June 16 2012 graduation ceremony.

Student's Name: _____

Street Address: _____

Town, Zip: _____

Email Address: _____ Phone Number _____