

# PHAA *Mail-in* Diploma Request Form

Alternatively, click here for the *Online* Diploma Request Form to pay the fee by PayPal or Credit Card

Student's Name: \_\_\_\_\_ (as it will appear on diploma)

PA School District of Residence \_\_\_\_\_ (during senior year)

## Enclosed are:

\_\_\_ PHAA transcript properly signed. (Don't forget to sign just above your evaluator's signatures *and* at the bottom.)

\_\_\_ Copies of high school level evaluation letters (that I have not previously sent in or posted by evaluator).

\_\_\_ Graduation checklist (fill out bottom half of this page).

\_\_\_ \$60 diploma fee if postmarked before August (\$120 if postmarked in August).

<b>Mail to:</b> PHAA c/o Rachel Hill, Executive Assistant 316 Farrar LN Saltsburg PA 15681
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## Check one of the following:

\_\_\_ Send diploma to our home address. (Date on diploma will be the graduation date on transcript.)

\_\_\_ We will be attending the PHAA Graduation ceremony (You will get diploma at the ceremony.)

## Compliance Verification:

The student has just completed his or her senior year in a Pennsylvania home education program. I verify that I have not received notice that a review for non-compliance for his or her home education program by the district of residence has been filed or that a due process hearing is pending (as provided by the PA Home Education Law), and that I will notify PHAA immediately if such contact occurs. I understand that PHAA cannot issue or honor a diploma for any student whose educational program is under review or pending a hearing for non-compliance until such time as the review is completed and the superintendent or hearing officer has determined that appropriate education has occurred.

Supervisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

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## Graduation Checklist

### Required Courses Checklist

At least 1/2 year of each of these subjects must be completed between grades 7 and 12. Please *indicate a grade level* in which you completed each of the following. A subject could have been included in a course with a different title and could have been completed in more than one grade:

\_\_\_ Geography

\_\_\_ Civics

\_\_\_ World history

\_\_\_ History of the U. S. and Pennsylvania

\_\_\_ General mathematics

\_\_\_ Algebra

\_\_\_ Geometry

\_\_\_ Safety education including fire safety

\_\_\_ Health and physiology

\_\_\_ Physical education

\_\_\_ Music

\_\_\_ Art

### Subject Areas Checklist

In order to graduate, you must complete at least the following number of years of each subject area while in grades 9 through 12. (The most that can be completed in any one year is one year.) How many years did you complete in each of these areas between grades 9 and 12. (Note: You cannot graduate with a PHAA diploma in less than 4 years.)?

\_\_\_ Four years of English

\_\_\_ Three years of mathematics

\_\_\_ Three years of science

\_\_\_ Three years of social studies

\_\_\_ Two years of arts and humanities